Dietetic Internship Match – Admission and Application Information

Admission Requirements for WIC Track and PAL Track:

- Minimum of a bachelor’s degree from a U.S. accredited college or university

- Evidence of an Overall GPA, DPD GPA, or graduate degree GPA of 3.0 or greater. Leadership, work, and volunteer experience could bolster a candidate with a GPA less than 3.0 if the candidate provides evidence of that experience and how it relates to their ability to succeed in the internship

- Official Verification Statement of Completion or “Declaration of Intent to Complete” form from a U.S. accredited Didactic Program in Dietetics (DPD)

- DPD Verification statement signed within five (5) years of the year in which the internship starts. For the internship class of 2022, if the candidate’s verification statement is dated prior to 2016, the candidate will need to show recency of education

Recency of Education

Candidates with a DPD verification statement of completion date in a calendar year greater than five years from the year in which the internship starts must show evidence of recent coursework in dietetics. A candidate that is beyond the five-year cut off time but within 10 years must complete three (3) credit hours of DPD coursework with a grade of B or better within the past two years prior to the application deadline. A graduate or advanced level medical nutrition therapy or clinical nutrition course is highly recommended.

Candidates with a DPD Verification Statement of Completion date in a calendar year greater than 10 years from the year in which the internship starts must show evidence of recent coursework in dietetics. A candidate that is beyond the 10-year cut off time must complete six (6) credit hours of DPD coursework within the past two years prior to the application deadline. A graduate or advanced level medical nutrition therapy or clinical nutrition course is highly recommended in addition to another advanced level DPD nutrition course.

Application Requirements

Candidates who apply after the pre-selection period must:

- Register for an account with the Dietetic Internship Centralized Application Services (DICAS) and apply for the Florida Department of Health in Pasco County Dietetic Internship to apply for the internship.

- Register for an account with D&D Digital Systems and choose the Florida Department of Health in Pasco County Dietetic Internship for eligibility to be matched with the internship program.
• Include the following in their letter of intent:
  o Reason for entering dietetics
  o Interest in public health
  o Attributes that candidate has that makes them a good fit for the program
  o Short-term and long-term goals in dietetics
  o Candidate’s expectations of the internship

• Email the following additional forms to the Internship Director at amanda.maucere@flhealth.gov
  o “Regional Site and Status Selection Form” found in the Important Documents section of the internship’s home page.
  o Any supporting documentation for items listed in the candidate’s application that they are unable to upload to DICAS. If candidate does not provide documentation for certifications, extracurricular or volunteer activities, or professional memberships, they will not receive credit for them when their application is reviewed.

If selected into the program, candidates who go through the dietetic internship match will be asked to submit a non-refundable application fee in the amount of $50 which is separate from the fees collected by DICAS and D&D Digital. Candidates do not need to pay the application fee in order to have their applications reviewed.

Candidates can find more information on the Dietetic Internship Match including timelines for the Spring 2021 match at: https://www.eatrightpro.org/acend/students-and-advancing-education/dietetic-internship-match-students